



MTU

Ollscoil Teicneolaíochta na Mumhan
Munster Technological University

Registration Renewal Form Postgraduate Research Study

ALLOW A SPACE BETWEEN WORDS

TICK APPROPRIATE BOX

Please read the guidelines prior to completing this form.

MTU Student ID Number

Title **Gender** Male Female Other
(Mr/Ms/Mrs etc.)

Surname
(See Note 1)

First Name(s)
(See Note 1)

Address (See Note 2) **Eircode**
Please enter your current address while attending MTU

Date of Birth **Mobile No.** **PPS No.**
(See Note 3) Day / Month / Year

Student Email Address

Have you submitted your thesis for examination? Yes No If yes, on what date?
Day / Month / Year

Emergency Contact Name
Emergency Contact Number
Relationship to Applicant

POSTGRADUATE DEGREE AWARD SOUGHT

MA	MBus	MSc	MEng	PhD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEPARTMENT

PROPOSED DURATION OF PROGRAMME
(See Note 7)

Start Date
Finish Date

Name of Principal Supervisor

Name of Second Supervisor

Has your Supervisory Team changed? Yes No
If yes, please send details to Graduate.StudiesCork@mtu.ie

MODE OF ATTENDANCE

Full Time Part Time Transient
If transient, name other institution (see Note 5)

MAIN LOCATION OF RESEARCH

MTU Other Research Institution Work Place
If outside MTU, name other research institution or workplace

GRANT / SCHOLARSHIP

Are you in receipt of a grant/scholarship/third party funding? Yes No
If yes, name the funding programme or awarding body

Address

Contact Email **Project Code**

DECLARATION BY APPLICANT

I declare that the information given by me is true and accurate. I agree to abide by the rules and regulations of MTU. (See Notes 9 & 10)

Applicants Signature **Date**

Principal Supervisor Signature **Date**

FOR SCHOOL OF GRADUATE STUDIES USE ONLY

Course Code CR_

Application Received **Date**

Date sent to Admissions & Fees

Guidelines for the completion of the Registration Form

1. Please enter your full legal name (as on your birth certificate or Passport). **THE NAME YOU ENTER HERE WILL APPEAR ON ANY PARCHMENT TO WHICH YOU ARE ENTITLED.**
2. The address that you give here will be used for all correspondence. The Admissions Office should be notified in writing of any change of address by emailing AdmissionsCork@mtu.ie
3. The purpose of this question is to ascertain whether you require any special arrangement which will facilitate your attendance at classes or assist you in taking your examinations. If yes, you can register with MTU's Disability Support Services at http://www.mycit.ie/access_disability/disability-support-service/registering . All information supplied will be treated confidentially. If you have any medical condition that could give rise to difficulties while attending, please inform your Head of Department.
4. Applicants should obtain information about project duration, start and finish dates and scholarship information, where applicable, from their principal supervisor.
5. Applicants based at another institution with whom MTU has a Memorandum of Understanding covering fees and related matters should tick the "Transient" box and write in the name of the institution along the ruled line.
6. Copies of the Student Regulations may be obtained from the MTU website <https://www.mtu.ie/postgraduate/regulations>
7. Please notify your principal supervisor, Head of Department and School of Graduate Studies in writing if you decide to leave the programme.

PLEASE NOTE: STUDENTS ARE NOT REGISTERED ON THEIR POSTGRADUATE PROGRAMME UNTIL ALL FEES DUE ARE PAID IN FULL. Students who are not fully registered are not entitled to avail of any of the University's facilities and may not sit examinations.

ALL OFFERS OF PLACES ON MTU PROGRAMMES ARE MADE SUBJECT TO THE APPLICANT PROVIDING DOCUMENTARY EVIDENCE OF IDENTITY, QUALIFICATIONS, WORK EXPERIENCE AND, IN THE CASE OF NON-EU APPLICANTS, DOMICILIARY STATUS.

In the event of an applicant providing false or misleading information which is relevant to your application you will be asked to leave the course.

Data Protection Act / GDPR

All information gathered by the University will be used only for the purposes registered under the general Data Protection Regulation 2018. Copies of the institute's Data Protection Policy may be obtained from www.cit.ie/gdpr

THIS FORM, FULLY COMPLETED, SHOULD BE RETURNED TO: Graduate.StudiesCork@mtu.ie

This form does not infer or impose any legal obligations on MTU to provide courses or other services to students. The information may be altered, cancelled or otherwise amended at any time. It does not constitute an offer to supply courses or modules and it is not to be construed as imposing a legal obligation on the Institute to supply courses or modules in respect of any course of study.